

THE CLAIMS PROCESS:

THE CLAIM PROCESS IS THE ACTUAL PRODUCT THE INSURANCE COMPANY SELLS. THEREFORE, TO EXPEDITE THIS PRODUCT QUICKLY AND EFFICIENTLY TO MEET THE NEEDS OF THE CUSTOMER, YOUR INSURED: THE FOLLOWING STEPS NEED TO BE TAKEN INTO CONSIDERATION BY THE RETAIL AGENT.

CLAIMS:

1. WHEN THE INSURED CALLS TO REPORT AN ACCIDENT OR OCCURRENCE, AS A SERVICE TO YOUR CUSTOMER, THE RETAIL AGENT IS TO COMPLETE THE APPLICABLE ACORD LOSS NOTICE FORM :

FOR CARGO. AUTO LOSSES, DEALERS OPEN LOT, GARAGEKEEPERS LEGAL LIABILITY, PHYSICAL DAMAGE POLICIES:

THE AUTOMOBILE LOSS NOTICE

FOR PROPERTY -

PROPERTY LOSS NOTICE

FOR GENERAL LIABILITY -

GENERAL LIABILITY LOSS NOTICE

2. THESE FORMS NEED TO BE COMPLETED WITH THE NECESSARY PHONE NUMBERS, DRIVERS NAME AND DL#, THE UNITS MODEL AND VIN, THE LOCATION OF THE CARGO. AN INCOMPLETE LOSS NOTICE DELAYS THIS PROCESS CAUSING YOUR CUSTOMER UNDO STRESS AND DELAYS CAN BE COSTLY TO ALL PARTIES.

3. THE LOSS NOTICE IS TO BE FAXED TO NAI ALONG WITH ANY ADDITIONAL INFORMATION SUCH AS A POLICE REPORT OR ESTIMATES ON THE DAMAGE.

NAI FAX # 205-764-3017

EFFECTIVE MARCH 1998, THIS NUMBER WILL CHANGE TO: 256-764-3017